



Development
Services Agency

John R. Kasich, Governor David Goodman, Director

November 25, 2013

Nelson W. Burns
Coleman Professional Services, Inc.
5982 Rhodes Road
Kent, OH 44240

Subject: FY 2013 Homeless Crisis Response Program Award Announcement 5-2-13-76J-1

Dear Mr. Burns:

Congratulations on receiving an \$860,000 FY 2013 Homeless Crisis Response Program 1-year State grant running January 1, 2014 to 12/31/2014. This award is conditional pending approval by the Controlling Board on December 2, 2013. The following information applies to Coleman Professional Services, Inc.'s award:

Category	Amount Awarded
Emergency Shelter	0
Homelessness Prevention & Rapid Re-Housing	\$860,000
Total	\$860,000

The Office of Community Development (OCD) received 61 FY 2013 Homeless Crisis Response Program applications requesting \$21,485,100 by the September 23, 2013 application submission deadline. After reviewing and ranking the applications, OCD awarded \$19,671,600 of FY 2013 Homeless Crisis Response Program funds to 57 organizations.

A profile of your award is enclosed for your review. If the award amount is less than the amount requested, a budget revision, including revised outcomes, must be submitted to OCD before your grant agreement can be processed. In addition, thoroughly review the profile since this information will become part of the Grant Agreement. Notify your OCD grant manager of any changes in the profile needed. **The grant agreement cannot be generated until OCD receives, reviews, and approves any noted revisions/corrections (i.e., revised budget forms, outcome charts, etc.). Failure to respond in a timely manner will delay the processing of your grant agreement and your ability to draw funds in the new calendar year.**

To help award recipients fully understand the grant implementation requirements of these funds, OCD will conduct implementation training on Monday, December 9th at the Ohio Department of Transportation, 1980 West Broad Street, Columbus, Ohio. Attendance is mandatory for all award recipients as current program requirements as well as planned program changes will be discussed. For more details, please see the enclosed agenda.

Questions regarding your award should be directed to your OCD Grant Manager, **Kimberly Alexander**, by telephone at 614-466-0740 or by e-mail at Kimberly.Alexander@development.ohio.gov.

Sincerely,

Michael A. Hiler, Deputy Chief
Office of Community Development

MAH/SG/KA/vb
Enclosure

FY 2013 HOMELESS CRISIS RESPONSE GRANT PROGRAM
PREPARED BY OFFICE OF COMMUNITY DEVELOPMENT
APPLICANT PROFILE

PAGE 1 of 2

I. GENERAL DATA

Applicant Agency...:	COLEMAN PROFESSIONAL SERV	Total Request Amount: \$	860,000
Vendor ID Nbr.:	0000053123	Application Nbr.:	037
County.....:	Portage	Local Government....:	COLEMAN PROFESSIONAL SERV
Non-Profit Nbr.:	7GJ	OHCP Rep.....:	Kimberly Alexander
Applicant CEO Cont:	Nelson W. Burns	Local Government CEO:	Nelson W. Burns
Title.....:	President/CEO	Title.....:	President/CEO
Address.....:	5982 Rhodes Road	Address.....:	5982 Rhodes Road
	Kent, OH 44240-		Kent, OH 44240-
Phone Number....:	330-673-1347	Phone Number.....:	330-673-1347
Fax Number.....:	330-678-3677	Fax Number.....:	330-678-3677
Email Address...:	nelson.burns@coleman-professional.com	Email Address....:	nelson.burns@coleman-professional.com
Ohio House.....:	68 - Margaret Ann Ruhl (R)	Ohio Senate.....:	28 - Tom Sawyer (D)

II. PROGRAM DESCRIPTIONHousing Stability Program

Coleman Professional Services, Inc. will provide both homelessness prevention for persons imminently at risk of homelessness and rapid re-housing assistance to homeless persons through financial assistance and housing relocation and stabilization services. Persons served will be below 30% AMI in Lake, Ashtabula, Geauga, Portage, and Trumbull Counties. Homelessness prevention will serve 72 households consisting of 161 persons and rapid re-housing will serve 152 households consisting of 152 persons. The key partners in providing assistance are Catholic Charities of Ashtabula County, Ashtabula County Community Housing Development Organization, Family and Community Services, Inc., Humility of Mary Housing, Inc., Trumbull County Mental Health and Recovery Board, Lifeline, Inc., Ecumenical Shelter Network of Lake County, and Women Safe, Inc..

III. PROGRAM EVALUATION

	Requested	Awarded
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Federal ESG Funds.....:	\$ 0	\$ 0
Ohio Housing Trust Funds...:	\$ 860,000	\$ 860,000
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Application Total.....:	\$ 860,000	\$ 860,000
Application Reviewer.....:	Alexander, K.	

FY 2013 HOMELESS CRISIS RESPONSE GRANT PROGRAM
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APPLICANT PROFILE

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Applicant Agency..... COLEMAN PROFESSIONAL SERV
Application Number.... 037

IV. REQUESTED PROGRAM BUDGET

PROGRAM/ACTIVITY	LOCATION	TOTAL COST	ESGP FUNDS	OHTF FUNDS	OTHER FUNDS	SOURCE OF FUNDS
<u>HOUSING STABILITY PROGRAM</u>						
Homelessness Prevention	Region 5	\$ 234,300	\$ 0	\$ 184,200	\$ 50,100	Contributions
Rapid Rehousing	Region 5	\$ 755,800	\$ 0	\$ 605,900	\$ 149,900	MHB, UW
Data Collection & Eval	Region 5	\$ 25,300	\$ 0	\$ 15,100	\$ 10,200	Private
General Administration	Region 5	\$ 61,100	\$ 0	\$ 54,800	\$ 6,300	Private
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Total Requested Budget		\$ 1,076,500	\$ 0	\$ 860,000	\$ 216,500	

V. AWARDED PROGRAM BUDGET

PROGRAM/ACTIVITY	LOCATION	TOTAL COST	ESGP FUNDS	OHTF FUNDS	OTHER FUNDS	SOURCE OF FUNDS
<u>HOUSING STABILITY PROGRAM</u>						
Homelessness Prevention	Region 5	\$ 184,200	\$ 0	\$ 184,200	\$ 0	Contributions
Rapid Rehousing	Region 5	\$ 605,900	\$ 0	\$ 605,900	\$ 0	MHB, UW
Data Collection & Eval	Region 5	\$ 15,100	\$ 0	\$ 15,100	\$ 0	Private
General Administration	Region 5	\$ 54,800	\$ 0	\$ 54,800	\$ 0	Private
=====						
Total Award Budget		\$ 860,000	\$ 0	\$ 860,000	\$ 0	

VI. PROGRAM OUTCOMES

PROJ. LOCATION/SHELTER NAME	ACTIVITY NAME	BEN./PERSONS	MEASURABLE OUTCOMES
Region 5	Homelessness Prevention	161.00	72.00 Households Assisted
Region 5	Rapid Rehousing	152.00	152.00 Households Assisted